

Recognition of Continuous Personal Development to Remain a Guide

The recognition of CPD to remain as an endorsed Guide provides a means for Guides to demonstrate CPD that is not included through the British Canoeing Awarding Body Guide Modules. For example, it could be used to record and recognise in-house training done through your employer.

Completing the Application for Recognition of CPD

For an application to be considered, the Guide must complete Sections 1–3.

Please provide as much detail as possible to enable us to understand what you have been doing. Please enter accurate personal and contact details in Section 1 to enable us to record your CPD correctly and contact you about your submission if necessary.

What activities can be logged using this form?

Training courses, in-house training, mentored practice, shadowing or working with registered Guides and self-led research are some examples of activities which Guides might undertake as part of their ongoing development and can be logged in Sections 2 and 3.

What are Development Outcomes?

For each record of development you will need to identify the learning objectives of the activity, i.e. what were you aiming to learn or develop by taking part in the activity.

What evidence can be used to validate the record?

Certificates, a relevant reference and confirmation from the training leader are some examples of evidence that can be used to support the **Application for Recognition of CPD**.

When completing Sections 2 and 3, please identify the evidence that will be used for each entry and submit these together with the form.

What happens next?

Each application is reviewed by your National Association Delivery Centre Manager to ensure that the content supplies relevant evidence. If it meets these requirements, the Guide's record will be updated, an endorsement issued and their revalidation extended for a 3-year period. The Guide will then be informed of their new CPD validity date.